

## **DIRECTIONS FOR CHANGING FILTERS**

HOW OFTEN YOU CHANGE YOUR FILTERS VARIES ON THE QUALITY OF WATER COMING TO THE RO AND THE AMOUNT OF WATER PRODUCED BY THE RO. THE RO FILTERS SHOULD BE CHANGED AT LEAST EVERY YEAR, BUT IF WATER QUALITY IS LOW OR HIGHER AMOUNTS OF WATER ARE USED, IT IS RECOMMENDED THAT THEY BE CHANGED MORE OFTEN. FILTERS CANNOT BE CHANGED TO OFTEN.

### **PRE FILTERS:**

1. Turn off cold water supply and valve on top of storage tank. Wait for pressure to bleed off.
2. Unscrew housing from cap, discard used cartridge and remove o-ring. Clean housing with hot water and 1 tablespoon of bleach. Rinse thoroughly.
3. Wipe o-ring clean and place back in groove. Make sure the o-ring is properly seated when installing.
4. Insert replacement cartridge (some filters have an arrow that points up, so they must be installed in the direction of the arrow). Screw housing onto cap and tighten.
5. Take off yellow line going to membrane housing, open water supply valve and flush filters for 2-3 minutes or until water turns clear. Reconnect yellow line going to the membrane housing and turn on inlet and tank valve. CHECK FOR LEAKS.

### **POST FILTERS:**

1. Turn off cold water supply and the valve on top of storage tank. Wait for pressure to bleed off.
2. Remove fittings from post filter, discard post filter. Teflon tape old fittings and install on new filter.
3. Turn on inlet and tank valve, open faucet for 2 minutes to flush water CHECK FOR LEAKS.

### **STORAGE TANKS SERVICE:**

It is important that the storage tank maintains the correct air pressure to operate correctly. If the air pressure is too low, the tank will only push a cup or two of water out. If the air pressure is too high the tank will never fill up with water. The correct pressure is 7 to 10 psi when the tank is **EMPTY** of water.

1. Shut off water inlet and open faucet to drain tank. (If the tank will not drain completely, pump air into tank to completely drain tank).
2. With tank empty check air pressure, add or release air until you reach between 7 to 10 psi
3. Turn water back on and let tank fill up.